



Concession Agreement Request

Section 1 – Licensee Information

Entity Name _____

Business Name _____

Business Address _____

Mailing Address (if different) _____

Email Address _____ Phone _____

License Number - - -

Section 2 – Concessionaire's Information

Entity Name _____

Business Name _____

Business Address _____

Mailing Address (if different) _____

Email Address _____ Phone _____

Section 3 – Required Fees and License Information

☐ One-Time Processing Fee..... \$100

Total Enclosed \$100

Section 4 – Required Documents

- **Proposed concession agreement.** A new agreement must be submitted for review and approval prior to execution and/or its effective date. The proposed agreement must meet all requirements in ARM 42.12.133.
- **Licensee's amended floor plan** documenting licensee's premises and the new service area.
- **Copy of signage** required under ARM 42.12.133(2) to be displayed inside and outside of the licensed premises.
- **Copy of lease/sublease** demonstrating that the licensee has possessory interest in the new service area.

Section 5 – Declaration and Affidavit

I declare under penalty of false swearing that I am the applicant or the duly authorized representative of the entity making this application, and that the responses provided, including any accompanying information, are true, correct and complete.

Signature

Date

Printed Name

Title

Mail the required documents to:

Department of Revenue
Liquor Control Division
PO Box 1712
Helena, MT 59624-1712